



2017 KSRC Board of Directors Meeting Agenda

Date: Tuesday, January 10, 2017

Location: Hardin Memorial Hospital

913 N. Dixie Ave

Elizabethtown, KY 40509

Time: to follow 2016 BOD Meeting adjournment-8 PM EST

Called to order at 5:58 PM EST by Lisa Houle. Quorum confirmed by Kelly Hayes 10/13.

Members in attendance: In person: Lisa Houle, Kelly Hayes, Davis East, Stephanie Brothers, Rebecca Higdon, Kyle Mahan, Sarah Pehlke, Tim Hadden)

Phone in: Tina Siddon, Debbie Patten, Anna Jones, Brittney Warning

Student Representatives: Steven Survant, Kenzie Gage, Julian Jones

New BOD officers sworn in by David East (Delegate)

- ✓ President's Report (Lisa Houle) Submitted and presented by Lisa Houle. Full report available upon request. Highlights: AARC updated on KSRC officers; Robert Rules distributed to all BOD members present-rules to be followed at all meetings; Resignations-Vicki Walters, Past President moving out of state, Deb Muhlenbein, Jefferson District representative time constraints, Nicole Albro, West Central representative time constrains. The newly elected junior representatives for these districts will ascend to senior representative. No current senior representative for the Mountain District so newly elected Delilah Turner will ascend to senior representative. Lisa is actively seeking candidates to fill open district positions as well as those to serve on committees. Motion made by Kelly Hayes that Lauren Cissell serve as the Jefferson District junior representative and fill the open spot on the By-Laws Committee. Motion second Kyle Mahan, no discussion, motion carried.

Statewide communication with members currently occurs 3 ways, via email through AARC. This goes through the President and can take several days. Secondly, communication occurs through the KSRC website. Anything that needs to be posted should be communicated to the Publication Committee Chairs (Kyle/Kelly). Lastly, Facebook(FB) posting, this is currently open to all. The Publication Committee Chairs are the administrators of the FB site and will remove posts that are not appropriate.

Student representation on the KSRC BOD: There are currently 3 districts represented by 5 students. The goal is 2 student representatives per district. Dr. Ervin Anaya has agrees to serve as the Medical Director for the KSRC; please direct any questions for him to Lisa. Each district should be actively seeking a medical advisor per the by-laws.

Committee Changes: Membership goal for 2017 is a 10% increase in active members. (baseline is 441, would need to increase by 44 members). Debbie Patten will serve as Chair of District Affairs Committee. Kelly Hayes will serve as Chair of the Judicial Committee. The goal of FB followers has been updated to 5% (baseline 674, would need to increase followers by 33).

2017 BOD quarterly meeting dates: May 18 in West Central District

August 16 in Bluegrass District

November 2 TBD

All meetings to begin at 5:30 PM EST unless otherwise noted

The 2017 working budget was presented by Lisa Houle and approved by simple majority.



- ✓ Treasurers Report (Stephanie Brothers) No transactions since December 13, 2016 balance given at previous meeting.
- ✓ Delegates Report (Rebecca Higdon/David East) No report

- ✓ District Reports:
 - ✓ Bluegrass: (Brandon Wiles/Zachary Simpson) No report
 - ✓ Cumberland Valley: (Anna Jones) No report
 - ✓ Mountain: (Delilah Turner) No report
 - ✓ Jefferson: (Sarah Pehlke/Lauren Cissell) Report submitted and presented by Sarah Pehlke. In planning stages: March 11, 2017 participation in the St. Patrick's Day Parade, Volunteer at lung related event, host an educational event for CEU's and an educational event for the community
 - ✓ West Central (Jessica Willhelm) No report
 - ✓ Northern: (Debbie Patten/Brittney Warning) No report

A motion to approve the District Reports with date correction from 3/11/2016 to 3/11/2017 on the Jefferson District report made by David East, Rebecca Higdon second; no discussion; motion carried.

- ✓ Standing Committee Reports:
 - Budget and Audit-Executive Committee: No report
 - Judicial (Kelly Hayes): No report
 - By Laws (Rebecca Higdon): No report
 - District Affairs: (Debbie Patten) No report
 - Government Affairs: (Tina Siddon/Tom Cahill) Tina reported that the committee co-chairs will attend PACT and are discussing organization of a Kentucky 'take the hill'.
 - Long Range Planning: (Stephanie Brother) No report
 - Membership/Public Relations: (David East) No report
 - Nominations and Elections: (Tim Hadden) No report
 - Program: (Anna Jones/Lisa Houle) Report submitted and presented by Lisa Houle and Anna Jones. 2016 Program: summation of results and formalization of partnership with AHEC discussed. 2017 Program: date of meeting confirmed as August 16 & 17 (awaiting contract from site \$5 increase in rooms), increase in program fees and program budget discussed, membership committee reviewed and members removed for lack of participation, division of program planning and future committee meeting schedule discussed. A motion was made to increase the Program attendance fee by Kelly Hayes and second by Kyle Mahan. Discussion of the amount of the exact increase followed. The BOD decided on the following: 2 day attendance KSRC member \$50(old) to \$65 (new), Non-member \$60(old) to \$105 (new), Students and BOD \$25 for either 1 or 2 days; 1 day attendance KSRC member \$35(old) to \$45 (new), Non-member \$45(old) to \$65 (new). The Program Committee members and Sputum Bowl participants attend for free. The motion to increase Program attendance fees (as listed) passed.
 - Publications: (Kyle Mahan/Kelly Hayes) Kyle presented the Winter Edition of The Bluegrass Breathe. Kyle will post it on the FB page and Kelly will see that it is added to the



website. Kyle asked that everyone present please share the newsletter with all of their professional contacts.

A motion to approve the Standing Committee Reports as presented made by Tim Hadden, Anna Jones second; no discussion; motion carried.

- ✓ Special Committee Reports:
 - Education: (Dr. Christy Kane) No report
- ✓ Old Business:
 - ✓ none
- ✓ New Business: :
 - Lisa Houle and Tim Hadden will be the 2 BOD members who will check the post office box.
 - ACTION ITEM: David East will get the post office box key from Tami McDaniel and give it to Lisa.

The Publication Committee will edit the KSRC FB administrators so that the Committee co]chairs are the only administrators.

- ✓ Announcements
- ✓ Adjournment Motion to adjourn by Kelly Hayes, second Stephanie Brothers. The meeting was adjourned at 7:45 PM EST