



2016 KSRC Board of Directors Meeting Agenda

Date: Tuesday, January 10, 2017

Location: Hardin Memorial Hospital

913 N. Dixie Ave

Elizabethtown, KY 40509

Time: 5-8 PM EST

Called to order at 5:09 PM EST by Vicki Walters. Quorum confirmed by Kelly Hayes 8 /14.

Members in attendance: In person; Vicki Walters, Lisa Houle, Kelly Hayes, Davis East, Stephanie Brothers, Rebecca Higdon, (2017 BOB members in attendance for the 2016 meeting: Kyle Mahan, Sarah Pilke, Tim Hadden)

Phone in: Tina Siddon, Debbie Patten

Review of September Minutes-

A motion to approve the September minutes was made by Rebecca Higdon, Lisa Houle second; no discussion; motion carried.

- ✓ President's Report (Vicki Walters) Vicki discussed: 1. new domain name for the KSRC (Kentuckysocietyforrespiratorycare.org). This change is due to the hijacking of the previous domain name. 2. Publication Committee to decide on a new picture for the KSRC website. 3. The delegates submitted the unrevised KSRC by-laws to the AARC (which were approved) to avoid further delays in submission. 4. Gift given to Rebecca Higdon for previous service as KSRC President. 5. Thanked everyone for their service and announced her resignation from the KSRC BOD effective at the adjournment of this meeting. A motion was made to approve the President's report as presented by Lisa Houle, second by David East; no discussion, motion carried.
- ✓ Treasurers Report (Stephanie Brothers) Bank balance as of 12/13/2106 \$10,259.98 A motion to approve the Treasurer's Report as presented made by David East, Lisa Houle second; no discussion; motion carried.
- ✓ Delegates Report (Rebecca Higdon/David East) Submitted and presented by Davis East. Kentucky recognized for having military liaison in place. AARC asks that Disney Company be boycotted until the company severs ties with Vice Media, which target youth in tobacco advertisement. Motions that passed at the AARC HOD: 1. Develop a plan to more engage the state affiliates with the mission of the AARC, to include encouraging affiliate by-laws to allow their President to be seated as Delegate and attend HOD meetings. 2. AARC work with HOD Officers and Delegate Assistance Committee to increase assistance offered to affiliates. (Full report available on request) A motion to approve the Delegate's Report as presented made by Lisa Houle, Stephanie Brothers second; no discussion; motion carried.
- ✓ District Reports:
 - ✓ Bluegrass: (Thomas Grant/Brandon Wiles) No report from District Representatives. Lisa Houle shared there was a Bluegrass District meeting held in December, 12 people attended and the Speaker was Mike Hewitt.
 - ✓ Cumberland Valley: (Rodney Weaver) Report submitted by Anna Jones and presented by Kelly Hayes. Fall Pulmonary Conference held November 17, 2016 with 59 respiratory



personnel in attendance. Meeting the Challenges to Improve Cardiovascular Outcomes scheduled for March 16 & 17 in Corbin KY

- ✓ Mountain: (Delilah Turner) No report
- ✓ Jefferson: (Robert Beaty) No report
- ✓ West Central (Nichole Albro) No report. Kelly Hayes shared the Madisonville Community College Respiratory Program is hosting a 2 day Respiratory Review Workshop on March 13 & 14
- ✓ Northern: (Debbie Patten) Report submitted and presented by Debbie Patten. Health Careers Explorers II Program held December 10, 2016 (date in report 2017) and attended by 10 local high school students. 2017 St. Elizabeth's Pulmonary Explorer Conference dates set for June 5 & 6 at the St. Elizabeth Healthcare Teaching and Education Center, 3861 Olympic Blvd, Erlanger KY 41018. NKU is hosting a 3 day Kettering Exam Prep Workshop on March 6, 7 & 8
- ✓ A motion to approve the District Reports with date correction to the Northern District report made by Lisa Houle, Rebecca Higdon second; no discussion; motion carried.
- ✓ Standing Committee Reports:
 - Budget and Audit-Executive Committee: No report
 - Judicial (Vicki Walters): No report
 - By Laws (David East): No report
 - District Affairs: (Lisa Houle) District Affairs did not have the December meeting.
 - Government Affairs: (Tina Siddon) No report. Tina has started communication with 2017-18 Co-chair to begin work on smart goals.
 - Long Range Planning: (Lisa Houle) Report erroneously not included in packet. Information will be presented at the May meeting.
 - Membership/Public Relations: No report
 - Nominations and Elections: (Lisa Houle) KY State Board and Commissions requested additions names for an open KBRC position. The names proffered to the committee were David East, Janet Vogt, and Jerrell Cloud. The KSRC BOD approved these individuals by simple majority via e-vote.(Full report available on request)
 - Program: (Anna Jones) No report
 - Publications: (Kyle Mahan) No official report, but Kyle shared that he has received positive feedback to the October Newsletter and the Program Committee has entitled the KSRC newsletter The Bluegrass Breather. Kelly Hayes will post information about the 2 Exam Prep workshops on the KSRC website and Facebook page.
- A motion to approve the Standing Committee Reports as presented made by David East, Stephanie Brothers second; no discussion; motion carried.
- ✓ Special Committee Reports:
 - Education: (Dr. Christy Kane) Presented by Kelly Hayes. The committee will be proceeding with plans for the Second annual Educators Conference to be held in 2017.
 - AARC PACT: (Vicki Walters) No report
 - Sleep: (Fred Mann) No report



Summit Award: (Kelly Hayes) Kelly will be sending out information to all KSRC BOD members by the end of February to help data tracking for the Summit Award application
Military Liaison (Robert Beaty) No report

A motion to approve the Special Committee Reports as presented made by David East, Rebecca Higdon second; no discussion; motion carried.

✓ Old Business:

✓ none

✓ New Business: :

✓ Bonding contract/paperwork given to Lisa Houle.

✓ Announcements

✓ Adjournment Motion to adjourn by David East, second Lisa Houle. The meeting was adjourned at 5:52 PM EST