



2016 KSRC Board of Directors Meeting Agenda  
Date: Wednesday, September 14, 2016  
Location: Clarion Hotel Conference Center South  
5532 Athens Boonsboro Road  
Lexington, Kentucky 40509  
Time: 4-6 PM EST

Called to order at 4:12PM EST. Quorum confirmed by Kelly Hayes 10 /13.

Members in attendance: In person; Lisa Houle, Kelly Hayes, Anna Jones, Tom Grant, Davis East, Stephanie Brothers, Rebecca Higdon, Delilah Turner, Vicki Walters (phoned in for first 45 minutes)  
Phone in: Tina Siddon, Robert Beaty, Debbie Patten  
Oath of Office Mountain District Representative-Delilah Turner sworn in by Vicki Walters  
Review of April and July Minutes-

A motion to approve the April minutes was made by Rebecca Higdon, Stephanie Brothers second; no discussion; motion carried.

A motion to approve the July minutes with the correction of the meeting location to Baptist Health Louisville was made by Tom Grant, Rebeca Higdon second; no discussion; motion carried.

- ✓ President's Report (Vicki Walters) was read by Lisa Houle. A motion was made to approve the President's report with the correction in item to from Physician Therapists to Physical Therapists Was made by Tom Grant, second by Stephanie Brothers; no discussion, motion carried.
- ✓ Treasurers Report (Stephanie Brothers) Bank balance as of 9/10/2106 \$7115.43 Lisa questioned whether any of the balance was income from the Annual Conference. Stephanie pointed out the one deposit for \$740 from the state meeting. Mr. Donahue from Prime America will give his presentation later in the meeting. A motion to approve the Treasurer's Report was made by Kelly Hayes, Rebecca Higdon second; no discussion; motion carried.
- ✓ Delegates Report (Rebecca Higdon/David East) Rebecca states there is no report until after the meeting prior to the International Congress in October.
- ✓ District Reports:
  - ✓ Bluegrass: (Thomas Grant/Brandon Wiles) No report
  - ✓ Cumberland Valley: (Rodney Weaver) Report submitted by Anna Jones and presented by Lisa Houle. 2 workshops held in July with 76 respiratory personnel in combined attendance. Two other workshops scheduled for this fall (October and November)
  - ✓ Mountain: (Delilah Turner) Working to recruit members through mailings to current, lapsed, and potential new members. Also, held an on line chat session with 75 non-members to solicit information regarding why they are not members and what their expectations are of the KSRC. Overwhelming reason is a negative feeling toward the AARC. Will be soliciting further details.
  - ✓ Jefferson: (Robert Beaty) No report
  - ✓ West Central(Nichole Albro) No report
  - ✓ Northern: (Debbie Patten) Report submitted and presented by Debbie Patten. Night at the Reds had 15 participants. The Explorer's Conference will no longer be held at NKU. The new location is the former METS Center on Minola Pike off I275.



A motion to approve the District Reports was made by Lisa Houle, Tom Grant second; no discussion; motion carried.

✓ Standing Committee Reports:

Budget and Audit-Executive Committee:

Judicial (Vicki Walters):

By Laws (David East):

District Affairs: (Lisa Houle) Robert Beaty presented at the Ivy Tech Kentuckiana Symposium on August 18, 2016 and will also present to Moore Traditional High School about the Respiratory Profession. 5 KSRC members have volunteered for Healthy Hoops. Northern district would like information about the Summit Award Criteria.

Government Affairs: (Tina Siddon)

Long Range Planning: (Lisa Houle) The committee continues to work on defining KSRC values. They presented the following: Professionalism, Integrity, Education, Collaboration, building partnerships to grow and sustain members, and Excellence, inspire pride in profession. Others that the committee considered were Compassion and Ambition. A guest at the meeting requested that the committee look at using the Ethics specifically in the values either alone or as part of a qualifier under Professionalism or Integrity. The committee will meet, refine, and get back with the BOD at the January meeting.

Membership/Public Relations: (Vicki Walters) Lisa Houle presented data was presented based on numbers for the last quarter. Current membership as of September is 508, this is up from a low of 490 in August, but still below the established goal of 517.

Nominations and Elections: (Lisa Houle) All 2016 goals for this committee are completed. Recommendations have been sent forward to the Governor's office for appointment to the KBRC. The 2016 KSRC election was held and after validating ballots the results are:

President Elect	Timothy Hadden
Vice President	Kyle Mahan
Treasurer	Stephanie Brothers
Secretary	Kelly Hayes
Delegate	Rebecca Higdon
~ District Representative ~	
Blue Grass	Zachary Simpson
Cumberland Valley	Anna Jones
Jefferson	Sarah Perry
Mountain	Delilah Turner
Northern	Brittney Warning
West-Central	Jessica Wilhelm

Program: (Anna Jones)

Publications: (Kyle Mahan) Kyle shared the quarterly newsletter that he has put together with articles from throughout the state. The question was raised concerning copy right of the images. Kelly Hayes will check with AARC concerning their RC Week logo, all other images were open domain. It was also confirmed that all therapists submitting to the newsletter are members of KSRC/AARC.



A motion to approve the Standing Committee Reports was made by Kelly Hayes, Lisa Houle second; no discussion; motion carried.

✓ Special Committee Reports:

Education: (Dr. Christy Kane) Presented by Kelly Hayes. Nothing new to report currently. We will be proceeding with plans for the Second annual Educators Conference to be held in 2017.

AARC PACT: (Vicki Walters) Nothing new to report

Sleep: (Fred Mann) No report

Summit Award: (Kelly Hayes)

Military Liaison (Robert Beaty) The JROTC from Moore Traditional High School will be the Honor Guard at the Opening Ceremony of the Convention in the morning.

A motion to approve the Special Committee Reports was made by Lisa Houle, Kelly Hayes second; no discussion; motion carried.

✓ Old Business:

✓ Sputum Bowl There are 5 teams in the Sputum Bowl competition, representing three schools.

✓ Mission & Vision Statements Kelly Hayes presented the proposed KSRC Mission and Vision Statements. A motion was made by Lisa Houle to approve the Mission and Vision Statements as presented, Stephanie Brothers second; no discussion, motion passed.

The meeting was placed on hold for members to allow for audio checks for the Convention beginning in the morning and so members could eat. Meeting reconvened at 5:46 EST

✓ New Business :

✓ Tami McDaniel (KSRC member) presented to the BOD that during her tenure with the KSRC BOD, the KSRC paid a fee for KSRC to have the rights to the domain name KSRC.com for 9 years. The term is up and she asked the BOD if they wanted to approve payment to keep the domain name. Prices were: 1yr/37.99, 2yr/75.98, 3yr/113.97, 5yr/184.95, 9yr/314.91, 20yr 659.80. Concern was raised by Kelly Hayes and Lisa Houle that a non KSRC BOD member was the only individual with this information. Tami stated she would share the information with the Treasurer (Stephanie Brothers). A motion was made by David East to approve payment of the 5 year 184.95 for the KSRC to continue to have the rights to the KSRC.com domain name, Rebecca Higdon second; no discussion, motion carried with Lisa Houle abstaining.

✓ Phil Donahue-Primerica Representative Explained what funds the KSRC monies are currently invested in and presented another option for investing,

✓ District map on the website Lisa Houle reported that the map and other information is not up to date on the KSRC website. It was reported by other members that when the web site changed format some of the out of date information was reposted. Vicki Walters stated that she would communicate with the webmaster and see that the correct information is posted.

✓ The December 2, 2016 Lung Force Expo will be held at the Embassy Suites Lexington. 8 a.m. – 4:30 p.m. and the ALA has graciously donated free booth space to KSRC at that event.



- ✓ AARC Mentorship Program-The KSRC acknowledged the following individuals for volunteering their time to serve as mentors for newly credentialed therapists in Kentucky.
  - Robert Beaty
  - Timothy Hadden
  - Kelly Hayes
  - Paula Schroedel
  
- ✓ Incoming KSRC President for the 2017-18 term Lisa Houle presented the committee goals for the 2017 year along with the committee chairs for that year. A motion to approve the 2017 Goals for Committee as presented was made by Kelly Hayes, Rebecca Higdon second; no discussion; motion carried.
  
  
- ✓ Announcements
- ✓ Adjournment The meeting was adjourned at 7:40 PM EST